

Active Practitioner Website Registration Tutorial

Palm Beach County Early Childhood Registry - Windows Internet Explorer

http://www.pbcregistry.org/

File Edit View Favorites Tools Help

Palm Beach County Early Childhood Registry

Home Practitioners Directors Trainers Sponsors Search for Training Contact Us Login

Recognizing commitment to quality early childhood professional development

Sponsor Login
Trainer Login
Practitioner Login

About Us Quality Counts Resources News Employment Opportunities Forms & Docs

Palm Beach County Early Childhood Registry

The mission of the Palm Beach County Early Childhood Registry is to support a comprehensive approach to career development in the field of early childhood education for the childcare workforce of Palm Beach County.

At the core of the Palm Beach County Early Childhood Registry is our database, which provides the means to document and recognize achievement in education, training, and professional development for individuals, and informs ongoing community professional development and planning initiatives.

E-mail Account - Did you know that if you are a Palm Beach State College student you have a free e-mail account waiting for you? Click [here](#) to learn more.

Electronic Forms - All of our most commonly used forms can be found on our [Forms and Documents](#) page. Many are available as electronic forms which you can fill out and e-mail in one easy operation. Our [eForms User's Guide](#) is available to help make our transition to electronic forms more comfortable for you.

SEEK The new [SEEK Scholarship Handbook for Practitioners](#) is available and ready for use. Please contact the SEEK department if you have questions.

Directors! - Do you have open positions you need to fill? Did you know you can list them for free on this web site on the [Employment Opportunities](#) page? This page is viewed, on average, by five ECE professionals each day. Fill out the [form](#) and e-mail it to ecregistry@palmbeachstate.edu.

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Adobe Reader

http://www.pbcregistry.org/Registry/MyRegistry/index.asp

Start | pbcc.edu/home(L-R)we... | Microsoft PowerPoint - [...] | Palm Beach County E...

After becoming an active member of the Registry, you can register your account online and obtain a password which will allow access to review and print your Registry report.

In order to view/print your Registry report, please follow the steps below:

Step 1:

Pull down the "Login" drop down menu (on top far right) and select "Practitioner Login"

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MyRegistry - Windows Internet Explorer
http://www.pbccregistry.org/Registry/MyRegistry/index.asp

File Edit View Favorites Tools Help

MyRegistry

Home Practitioners Directors Trainers Sponsors Search for Training Contact Us Login

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in cooperation with
Quality Improvement System

Home
About Us
Forms & Documents

Welcome to MyRegistry

Already Have an Online Account? First Time Here?

If you have already set-up your Registry Online System Account, click on the Log-in button below.

Sign-up now to activate your account online.

You'll be taken to our Member Log-in page. Enter your e-mail address and password, and enjoy all this site has to offer.

It's a quick one-time-only process that will give you access to our great online features.

Log-in Set-up

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index.asp

Start \\pbcc.edu\home\[-R\]we... Microsoft PowerPoint - [...] MyRegistry - Window...

Step 2:
Select

"Set-up"

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The screenshot shows a web browser window titled "MyRegistry - Windows Internet Explorer" with the address bar displaying "http://www.pbcregistry.org/Registry/MyRegistry/index.asp". The website header includes the "Palm Beach County Early Childhood Registry" logo and a navigation menu with links: Home, Practitioners, Directors, Trainers, Sponsors, Search for Training, Contact Us, and Login. Below the navigation menu is a secondary menu with links: About Us, Quality Counts, Resources, News, Employment Opportunities, Forms & Docs, and Logout. The main content area features a "Register or Find your record" form. The form includes a "Register or Find your record" label, a text input field, and a "Find Me" button. Below the input field is a paragraph of text: "Are you already a member of the Registry or wish to become one? If so, and this is your first visit to this new website, you can **activate your on line access** here by filling out this form. It's quick and easy, and lets us match your log-in info with your existing Registry records. It will help us recognize you in future visits, and allow you to enjoy our many new site features. It's the start of a great new member experience! **All members must register once on this new Online Application.**" The form contains the following fields: "First Name" with the value "Jene", "Last Name" with the value "Doe", "Last Five Digits of Social Security#" (empty), and "Or Registry Id #" with the value "1020". There are also links for "Download latest version of Internet Explorer" and "Download latest version of Adobe Reader". The browser's taskbar at the bottom shows the Start button, several open applications including "Microsoft PowerPoint" and "MyRegistry - Window...", and the system tray with the clock and network status.

Register or Find your record

Are you already a member of the Registry or wish to become one? If so, and this is your first visit to this new website, you can **activate your on line access** here by filling out this form. It's quick and easy, and lets us match your log-in info with your existing Registry records. It will help us recognize you in future visits, and allow you to enjoy our many new site features. It's the start of a great new member experience!
All members must register once on this new Online Application.

First Name

Last Name

Last Five Digits of Social Security#

Or Registry Id #

[Where to find it.](#)

Step 3:
Enter the necessary
information:

- First Name
- Last Name
- Last 5
digits of SSN
- Or Registry ID#

Step 4:
Select
"Find Me"

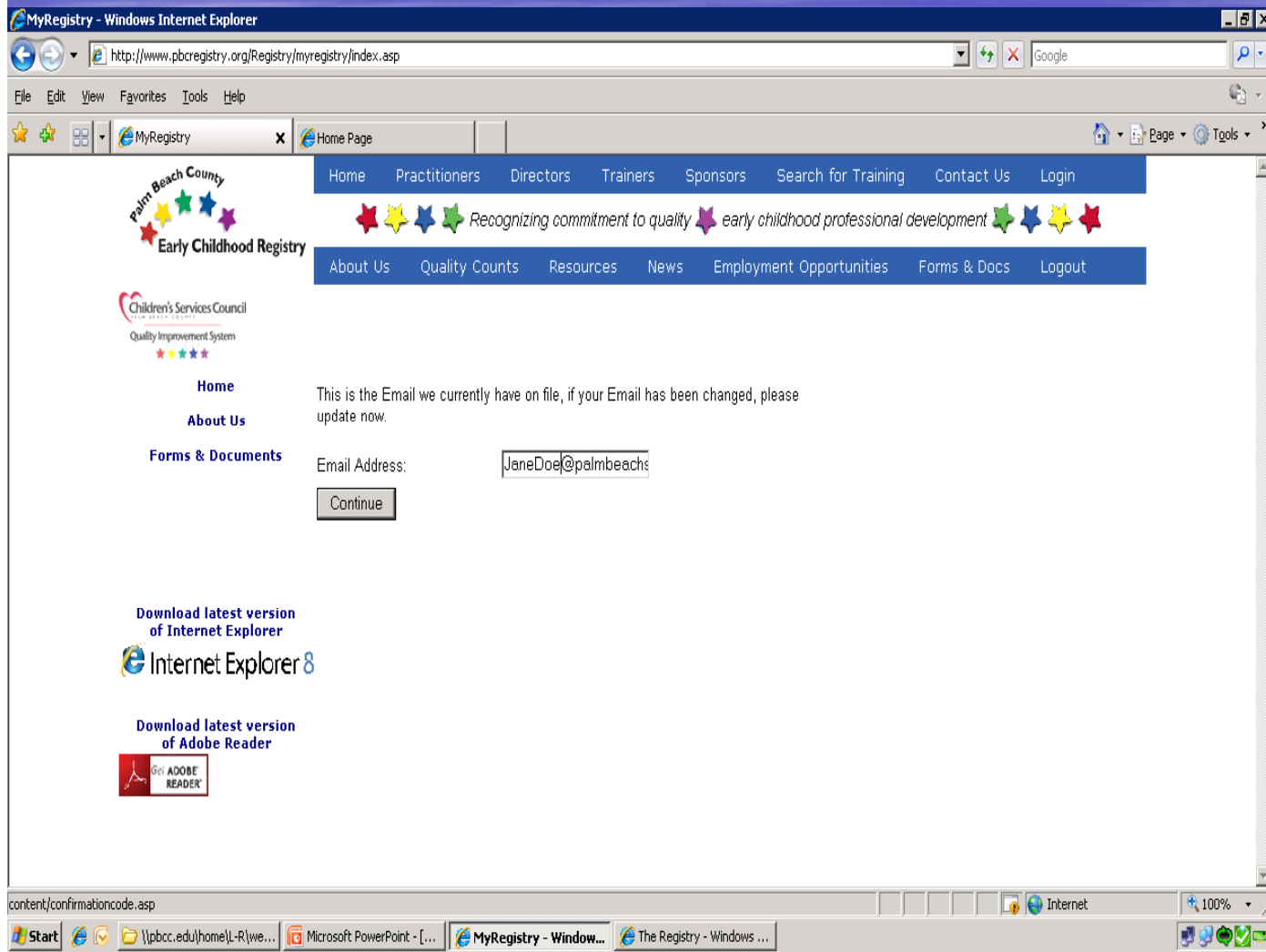
Active Practitioner Website Registration Tutorial

The screenshot shows a web browser window titled "MyRegistry - Windows Internet Explorer" with the address bar displaying "http://www.pbcregistry.org/Registry/myregistry/index.asp?send=accset". The page content includes the Palm Beach County Early Childhood Registry logo, a navigation menu with links like Home, Practitioners, and Login, and a registration confirmation form. The form asks the user to confirm their information, including account details (Jane Doe) and location (West Palm Beach, 33401). A "Continue" button is visible at the bottom of the form. The browser's taskbar at the bottom shows several open windows, including "MyRegistry - Window..." and "The Registry - Windows ...".

Step 5:

Select "Yes" if
the
information
shown is
correct then
Select
"continue"

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Step 6:
Confirm or change
the email address.
This will be your
login.

Click "Continue."

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The screenshot shows a web browser window titled "MyRegistry - Windows Internet Explorer". The address bar displays "http://www.pbcregistry.org/Registry/myregistry/index.asp?send=con". The page content includes a navigation menu with links: Home, Practitioners, Directors, Trainers, Sponsors, Search for Training, Contact Us, and Login. Below the menu, there is a banner with the text "Recognizing commitment to quality" and "early childhood professional development". The main content area features the "Early Childhood Registry" logo and a confirmation message: "The Registry Confirmation Section. Thank you for using The Registry Online System. Additional information is being sent to your email account. Please check at your convenience. [Return to PBC Home](#)". There are also links for "Home", "About Us", and "Forms & Documents". At the bottom, there are download links for "Internet Explorer 8" and "Adobe Reader".

If you see the confirmation page, you have successfully registered your online account

Your password will be sent to you via email. Obtain your password and go to Step 7

Active Practitioner Website Registration Tutorial

MyRegistry - Windows Internet Explorer

http://www.pbcregistry.org/Registry/myregistry/index.asp?send=con

File Edit View Favorites Tools Help

MyRegistry Home Page

Home Practitioners Directors Trainers Sponsors Search for Training Contact Us Login

Sponsor Login

Trainer Login

Practitioner Login

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The Registry Confirmation Section
Thank you for using The Registry Online System. Additional information is being sent to your email account. Please check at your convenience.
[Return to PBC Home](#)

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http://www.pbcregistry.org/Registry/MyRegistry/index.asp

Start \\pbcc.edu\home\l-r\we... Microsoft PowerPoint - [...] MyRegistry - Window... The Registry - Windows ...

Step 7:

Pull down the "Login" drop down menu (on top far right) and select "Practitioner Login"

Active Practitioner Website Registration Tutorial

The screenshot shows the MyRegistry website in Internet Explorer. The browser's address bar displays the URL <http://www.pbcregistry.org/Registry/MyRegistry/index.asp>. The website features a navigation menu with links for Home, Practitioners, Directors, Trainers, Sponsors, Search for Training, Contact Us, and Login. Below the navigation menu, there is a banner with the text "Recognizing commitment to quality" and "early childhood professional development". The main content area is titled "Welcome to MyRegistry" and contains two columns of text. The left column is for users who "Already Have an Online Account?" and the right column is for "First Time Here?". Both columns provide instructions on how to log in or set up an account. At the bottom of the page, there are links to download the latest version of Internet Explorer and Adobe Reader.

MyRegistry - Windows Internet Explorer

http://www.pbcregistry.org/Registry/MyRegistry/index.asp

File Edit View Favorites Tools Help

MyRegistry x Home Page

Home Practitioners Directors Trainers Sponsors Search for Training Contact Us Login

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About Us Quality Counts Resources News Employment Opportunities Forms & Docs Logout

Welcome to MyRegistry

Already Have an Online Account? First Time Here?

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You'll be taken to our Member Log-in page. Enter your e-mail address and password, and enjoy all this site has to offer. It's a quick one-time-only process that will give you access to our great online features.

Log-in Setup

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index.asp

Start \\pbcc.edu\home\l-r\we... Microsoft PowerPoint - [...] MyRegistry - Window... The Registry - Windows ...

Step 8:

Select "Log-in"

Active Practitioner Website Registration Tutorial

The screenshot shows a Windows Internet Explorer browser window displaying the MyRegistry website. The address bar shows the URL <http://www.pbcregistry.org/Registry/MyRegistry/index.asp>. The website header includes the Palm Beach County Early Childhood Registry logo and navigation links: Home, Practitioners, Directors, Trainers, Sponsors, Search for Training, Contact Us, and Login. Below the header is a banner with the text "Recognizing commitment to quality" and "early childhood professional development". A secondary navigation bar contains links for About Us, Quality Counts, Resources, News, Employment Opportunities, Forms & Docs, and Logout. The main content area features a "Welcome Member" section with a login form. The form includes an "Email Address" field containing "janedoe@palmbeachst", a "Password" field with masked characters, and a "Login" button. A link for "Forgot Password?" is also present. On the left side of the page, there are links for "Home", "About Us", and "Forms & Documents". At the bottom of the page, there are download links for the latest version of Internet Explorer and Adobe Reader. The browser's taskbar at the bottom shows several open windows, including "MyRegistry - Window..." and "The Registry - Windows ...".

Step 9:

Enter email
address and
password
Select "Login"

Active Practitioner Website Registration Tutorial

The screenshot shows a web browser window titled "Practitioner Report - Windows Internet Explorer". The address bar shows the URL "http://www.pbcregistry.org/Registry/myregistry/newmain.asp". The browser's menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help". The page content features a navigation menu with links like "Home", "Practitioners", "Directors", "Trainers", "Sponsors", "Search for Training", "Contact Us", and "Login". Below the navigation is a banner for "Palm Beach County Early Childhood Registry" with the tagline "Recognizing commitment to quality early childhood professional development". The main content area displays a "Practitioner Report" for a practitioner named Jane Doe, dated 08/18/2011. The report includes sections for "Personal Information", "Certificates Degrees and Credentials", and "College Credit Certificates".

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Palm Beach County Early Childhood Registry

Palm Beach Community College
812 Fern Street
West Palm Beach, FL 33401
(561) 868-3671 Fax (561) 868-7042

08/18/2011

Practitioner Report

Personal Information

Registry Id#: 1727
Name: Jane Doe
Center Name:
Position Title: Date of Hire:

Certificates Degrees and Credentials

| | Date Completed |
|----------------------------|----------------|
| High School Diploma or GED | 06/01/1996 |
| Trainer Approval Series | 09/05/2007 |

College Credit Certificates

| Bachelor's: Bachelor of Science - Psychology | 04/30/2000 |
|--|------------|
| Total College Credits: | 0 |

Practitioner
Registry Report
appears

Right click on your
mouse and select
"Print" if you wish
to print a copy

If you have
difficulty or
cannot login after
following these
steps, please
contact
ecregistry@palm
beachstate.edu