



**Early Childhood Registry Update Form**

Name: \_\_\_\_\_

Registry ID #: (on your certificate): \_\_\_\_\_ Today's Date: \_\_\_\_\_

Employment Information (Please check the appropriate box(es) for your update):

**I have left the following center/FCCH:**

**I have started working at the following center/FCCH:**

<b><u>Name of Center:</u></b>	<b><u>Name of Center:</u></b>
<b><u>Employment End Date (date you left):</u></b>	<b><u>Employment Start Date (date you started):</u></b>
<b><u>Position Title:</u></b>	<b><u>Position Title:</u></b>
<b><u>Children's Age Group:</u></b>	<b><u>Children's Age Group</u></b>

**I have a new position title at my center/FCCH:**

<b><u>Previous Position Title:</u></b>	<b><u>New Position Title:</u></b>
<b><u>Previous Position Title End Date:</u></b>	<b><u>New Position Title Start Date:</u></b>
<b><u>Children's Age Group:</u></b>	<b><u>Children's Age Group</u></b>

**Personal Information:**

New Address: \_\_\_\_\_

New Phone Number and/or E-mail Address: \_\_\_\_\_

Change of Legal Name (marriage, etc): \_\_\_\_\_

**Education/Training Update (include copy of documentation – certificate, transcript, etc.):**

DCF Child Care course (list): \_\_\_\_\_

GED/High School Diploma

Florida CDA-E /Renewal/FCCPC/ECPC/Renewal

Nat'l CDA/Renewal

Foundation Director's Credential

Advanced Director's Credential

Staff Credential

CDA Waiver (Form 5206)

Florida School-Age Certification

Completion of college course(s)

Completion of workshop/seminar

Completion of College Credit Certificate

Completion of college degree

New or renewal membership in a professional organization

Registry Member Signature: \_\_\_\_\_

Date: \_\_\_\_\_

You can send us your update by fax – (561) 868-7042 or by mail to:  
 The Palm Beach County Early Childhood Registry, Palm Beach Community College  
 812 Fern Street, West Palm Beach, FL 33401  
 For questions regarding the Early Childhood Registry, please call  
 (561) 868-3664 or e-mail [ecregistry@palmbeachstate.edu](mailto:ecregistry@palmbeachstate.edu)