

TRAINING EVENTS & WORKSHOPS

MAY 2009

PBCC SPRING SCHEDULE MAY-AUGUST 2009 PBCC EARLY CHILDHOOD REGISTRY TRAINING EVENTS & WORKSHOPS 2009

Corporate & Continuing Education (CCE) at Palm Beach Community College—offers individual and customized group training designed with you and your business in mind. The business world is constantly being redefined, requiring a highly-skilled workforce that can adapt as quickly as the market changes. Get the training you need to refine your skills from a local, respected institution that has withstood the test of time while also keeping up with the times.

- Face-to-Face Trainings**
- Accounting and Finance pg 6
 - Administrative/Office Support Professionals pg 7
 - Office Assistant pg 7
 - Communications pg 8
 - Management and Supervision pg 10
 - Organizational Improvement pg 10
 - Training Bites pg 11
 - General Computers pg 12
 - MS Office pg 13
 - Child Care pg 35
 - Computers pg 12-13

The following classes are for non-native speakers who need to improve their English language skills for General, Business, or Special Purposes – not for an academic degree. First-time enrolled ESOL students must take the COMPASS test at any one of the Testing Centers on the four campuses.

- ESOL for General Purposes pg 24
- ESOL for Business Purposes pg 25

- Online Trainings**
- Accounting and Finance pg 15
 - Administrative Professionals pg 15
 - Business pg 15
 - Communication and Writing pg 16
 - Child Care and Parenting pg 15
 - Computers: Applications pg 16

SPONSORING ORGANIZATION: Palm Beach Community College

Presentations by:
Corporate and Continuing Education Instructors

TARGET AUDIENCE:
Adults

Date/Day	Location	Cost	Contact
See Catalog	See Catalog	See Catalog	Belle Glade: 561-993-1175 Boca Raton: 561-862-4705 Lake Worth: 561-868-3700 Palm Beach Gardens: 561-207-5700 Or www.pbcc.edu/cce.xml

JUNE 2009

Set Your "Money in Motion"			
Develop a budget, learn about credit and find out what you need to know about contracts.			
This workshop will discuss: • Developing a budget to get what you want • Financial tools that can help you • Your credit score - a number to know • What you need to know about contracts • Consumer laws to protect you			
SPONSORING ORGANIZATION: United Way of Palm Beach County			
Flyer for June Session			TARGET AUDIENCE: Adults
Date/Day	Time	Location	Contact
Sat., June 20, 2009	10 a.m. – 1 p.m.	Belle Glade Prosperity Center, 200 Dorothy G. Wilford Circle, Belle Glade	RSVP by calling (561) 996-2479. RSVP deadline is June 17, 2009

ONLINE TRAINING

Continuing Education Units (CEUs) Now Available ONLINE —Beginning October 2008, the Department of Children and Families has developed a new process for earning CEUs for the mandated child care training courses, which is accessible online through the Child Care Training Transcript.			
SPONSORING ORGANIZATION: Department of Children and Families Child Care Services			
To access these courses, go to www.myflorida.com/childcare Select "Training Requirements"			TARGET AUDIENCE: Staff who work with children
Date/Day	Time	Location	Contact
Starting October 2008 Online Access	Available 24 hours	Internet access	For information, training descriptions and enrollment: www.myflorida.com/childcare

ONLINE TRAINING

30-Hour Mandated Introductory Training: *Now Available Online!* The Department of Children and Families Child Care Services Office Program is now offering the following introductory child care courses online to facilitate training of Florida’s child care professionals.

SPONSORING ORGANIZATION: Department of Children and Families Child Care Services

To access these courses, go to
www.myflorida.com/childcare
 Select “Training Requirements”

TARGET AUDIENCE:
 Staff who work with children

Date/Day	Time	Location	Contact
Online Access	Available 24 hours	Internet access	For information, training descriptions and enrollment: www.myflorida.com/childcare

Certified Training is now available ONLINE
Obtain or Renew Your Credential—More than 150 hours of IACET CEU

Annual subscription for:

- CDA/FCCPC Credential Training \$199!
- CDA/FCCPC Credential Renewal Training \$129!
- Director Credential Renewal Training \$129!

Training event in collaboration with GRCMA Early Childhood Directions as authorized by the International Association for Continuing Education and Training IACET sponsor #1003840;
 P.O. Box 16005, Mobile, AL 36616

¡Cursos ahora disponible en español!

Visit the Child Development Education Alliance Website for more information about this exciting opportunity: www.cdealliance.org or call 904-573-8831/33

SPONSORING ORGANIZATION: The CDEA™—Child Development Educational Alliance

To access these courses, go to
www.cdealliance.org
 or call 904-573-8831/33

TARGET AUDIENCE:
 Staff who work with children

Date/Day	Time	Location	Contact
Online Access	Available 24 hours	Internet access	To place your order by telephone please call: 800-261-6248 For more information e-mail: kmtilley@smarthorizons.org .

ONLINE TRAINING

<p>Domestic Violence: Impact on Social and Cognitive Development Home—Effects of Domestic Violence on Children: Trauma Impacts Cognitive Development, Attachment Development, and Attachment Disorders. This Home Study Will Cover:</p> <ul style="list-style-type: none"> • Trauma impact on child brain development • Negative impact on attachment, bonding and temperament • Attachment disorders • Other childhood co-morbid concerns as a result of being exposed to Domestic Violence • Terotegens such as Fetal Alcohol Syndrome • Overview of various developmental theorists 			
<p>SPONSORING ORGANIZATION: Volunteer USA Foundation</p>			
<p>Presentations by: Volunteer USA Foundation</p>		<p>TARGET AUDIENCE: Training for Therapist, Educators, and Caregivers</p>	
Date/Day	CEUs	Cost	Contact
Home Study	16 CEU's and a 102-page informative workbook	\$165	Phone: 561-276-9110 or E-mail: pesofficemgr@aol.com

<p>Ready or Not © Provides Disaster Readiness Training for Families—Ready or Not, a service of the Volunteer USA Foundation, is providing disaster training for families. The course will provide ideas on how to prepare for disasters, including family plans, home mitigation and disaster budgeting.</p>	
<p>SPONSORING ORGANIZATION: Volunteer USA Foundation</p>	
<p>Presentations by: Volunteer USA Foundation</p>	<p>TARGET AUDIENCE: Center Directors, Practitioners, and Families</p>
Date/Day	Contact
Ongoing	For more information, or to set up a workshop in your area, please contact the Volunteer USA Foundation at www.volunteerUSAfoundation.org or (850) 562-5300.

OTHER TRAINING

Miller Early Childhood Programs Being Offered at No Cost

Miller Early Childhood programs help to educate preschool teachers, childcare providers, parents and adult care-givers of 3-5 year olds on how to create bias-free environments where preschoolers can live and play in harmony.

These trainings are currently offered at no cost thanks to funding by the Quantum Foundation, Harvey Miller Foundation and Children's Services Council and consist of an initial full day educator training, a half-day follow-up training held 4 weeks later and a 2.5-hour parent training held 4 weeks after the follow-up training.

SPONSORING ORGANIZATION: Anti-Defamation League

[Flyer](#)

TARGET AUDIENCE: Educators—ages 3-5 and Parents

Cost

Contact

FREE

For information, please contact the Anti-Defamation League at (561) 988-2900

- ADL-Anti-Defamation League - <http://regions.adl.org/florida/events>
- Children's Services Council - <http://www.cscpb.org>
- Family Central Online - http://www.nexportsolutions.com/fam_central/
- Palm Beach County Library:
 - ✓ *Internet Lecture Schedule* - <http://www.pbclibrary.org/internetlectures.htm>
 - Adult Programs:

<ul style="list-style-type: none"> ✓ <i>Main Library</i> http://www.pbclibrary.org/thismomain.htm ✓ <i>Belle Glade</i> http://www.pbclibrary.org/thismobg.htm#adult ✓ <i>Clarence E Anthony</i> http://www.pbclibrary.org/thismosb.htm#adult ✓ <i>Greenacres</i> http://www.pbclibrary.org/thismogb.htm#adult ✓ <i>Hagen Ranch Road</i> http://www.pbclibrary.org/thismohrr.htm#adult ✓ <i>Jupiter</i> http://www.pbclibrary.org/thismojb.htm#adult 	<ul style="list-style-type: none"> ✓ <i>Loula V. York</i> http://www.pbclibrary.org/thismolv.htm#adult ✓ <i>North County Regional</i> http://www.pbclibrary.org/thismoncr.htm ✓ <i>Southwest County Regional</i> http://www.pbclibrary.org/thismoswc.htm#adult ✓ <i>Tequesta</i> http://www.pbclibrary.org/thismotqb.htm#adult ✓ <i>Wellington</i> http://www.pbclibrary.org/thismowel.htm#adult ✓ <i>West Boynton</i> http://www.pbclibrary.org/thismowbb.htm#adult
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- VPK Standards Training - <http://www.elcpalmbeach.org/VPKFall09Flyer.pdf>