



Continuing Education Units (CEUs) Now Available Online

Beginning October 2008, the Department of Children and Families has developed a new process for earning CEUs for the mandated child care training courses, which is accessible online through the Child Care Training Transcript.

The CEU Assessment is NOT the Child Care Competency Exam

- If you need to complete your mandated training for licensing, you **MUST** pass a child care competency exam.
- Also, please note your child care competency exam cannot be used to earn CEUs.

To earn CEUs for training courses, you must complete the requirements below:

How can you earn CEUs for DCF training courses?

The department will issue CEUs if you complete the following three requirements:

1. **100%** attendance of training course (online or instructor-based), prior to completing the assessment
2. Training course evaluation/satisfaction survey
3. Passage of CEU Assessment for training course (Score of 80% is required)

Course attendance must be completed prior to passage of CEU Assessment. You will not earn CEUs if the CEU Assessment is completed prior to the attendance requirement being fulfilled.

How can you access the CEU Assessment?

After you have completed a course, either online or instructor-based, you will see an "Earn CEUs" button on your Child Care Training Transcript. This button will be available for **60 days**. The 60-day time period begins on the day you complete your course.

For example: If you complete your course on November 1 – the "Earn CEUs" button will be on your transcript until December 30.

If you do not complete the assessment within the 60-day time period, you will lose your opportunity to earn CEUs for the course.

How many times can you attempt the CEU Assessment?

You will have three (3) opportunities to pass the CEU Assessment, within the 60 day time period. Once a score of 80% is met, the CEUs will be issued. If you do not pass the CEU Assessment after three (3) attempts, you will lose your opportunity to earn CEUs for the course.

Is there a charge for CEUs?

No, the department will not charge for the CEU Assessment.

Where will the CEUs be recorded?

The child care training transcript will reflect CEUs earned for training courses.



Protect the Vulnerable, Promote Strong and Economically Self-Sufficient Families, and Advance Personal and Family Recovery and Resiliency.